



དབལ་ཕྱན་འབྲུག་གཞུང་།  
འབྲུག་གཞུང་འཕུལ་རིག་ལས་ཁྲེ  
Royal Government of Bhutan  
Government Technology(GovTech) Agency



## Vacancy Announcement Detail

### Vacancy Detail Information

**Vacancy Title :** Vacancy for the post of ICT Technical Associate

**Working Agency :** Government Technology (GovTech)

**Department/Division/Section :** Whole of Government Systems Division

**Position Title :** ICT Technical Associate II

**Field :** Technical Service

**Position Level :** S2A

**Position Level From :** -

**Position Level To :** -

**Min Qualification :** Cl. XII with Diploma in relevant field / In-service with Diploma

**Preferred Field/Subject :** 1. Diploma in Information Technology  
2. Diploma in Computer Hardware and Networking

**Contract Start From :** 01-Jul-2025

**Contract End On :** 30-Jun-2026

**Month(s) :** 12

**Day(s) :** 0

**Appointment Date :** 01-Jul-2025

**Employment Type :** Contract

**Category :** Normal Recruitment

**Pay Scale :** 18,095 - 365 - 23,570

**Slots :** 1

**Placement Details/Remarks :**

Whole of Government Systems Division, Department of Digital Infrastructure, GovTech Agency

### ZRS Application Page URL

**URL:** <https://jobs.rcsc.gov.bt/Application/VacancyDetail/14462/14>



## Location

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Thimphu

## Document Required

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Class XII Marksheet

Diploma Marksheet

Curriculum Vitae

Medical Fitness Certificate

## Application Deadline

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**Application Start From :** 04-Jun-2025

**Application Close On :** 14-Jun-2025

## Contact Information

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**Focal Officer :** Karma Thinley

**Focal Tel :** 332467

**Email :** kthinley@tech.gov.bt

**Office Tel :** 332467

## Shortlisting Criteria

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**Class XII :** 30%

**Diploma :** 70%

## What will you be working on?

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### Network Administrator

- Analyze network efficiency by conducting network tests and running diagnostics to forecast performance thresholds;
- Monitor and report on network traffic, usage and performance;
- Assist in determining appropriate architecture, topology, and transmission requirements for installing voice, data and/or video applications;
- Develop basic interface programs;
- Performs routine network maintenance.

### Systems Analyst

- Assist in collecting information to analyze and evaluate existing or proposed systems;
- Prepare detailed flowcharts and diagrams outlining systems capabilities and processes in terms which managers or non-data-processing personnel can understand;
- Assist in preparing specifications for programmers to follow e.g. detailed descriptions of records, files and documents used in processing;
- Participate on a team designing, testing, and implementing software.

## What we are looking for?

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1. Diploma in Information Technology
2. Diploma in Computer Hardware and Networking

## About Government Technology (GovTech)

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**No  
Image**

The Government Technology(GovTech) Agency is established by merging the Department of Information Technology & Telecom is under the Ministry of Information and Communications and other ICT staff across agencies.

### Additional Information :

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**Website URL :** [dit.gov.bt](http://dit.gov.bt)